



## Bridgeway Church of the Nazarene

Beaufort, NC

*"Better Together!"*

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### Fundraising Policy

While we recognize and support methods and ways for Fundraising and for Raising Necessary Funds for various causes, events, and people, it is **Bridgeway's Policy** to have a controlled handle for accountability and projection purposes. The accountability factor deals with how we account for funds, disperse monies, and report on our financial statements. The projection factor deals with how we advertise, appeal, communicate, and solicit assistance. This definitely projects who we are to this community, and it is our desire to have and maintain positive favor among all of our neighbors and people.

The primary purpose of Bridgeway Church of the Nazarene is a spiritual one. We are a local church with both regional and international connections and relationships, and our call is to work in helping to fulfill the Great Commission of Jesus Christ: to go; to baptize; to teach; and to obey (see Matthew 28). As a church body in the Holiness-Wesleyan heritage, our history is to do our part in leading others to both a saving faith and the experience of entire sanctification. All of our good deeds, words, and works are centered around being a people of faith, hope, and love in the power of the Holy Spirit.

Subsequent to this, we do seek to help in ways and means that require Fundraising. Whether it be for a special trip or journey for our Kids or Teens, equipment needs or expensive repairs, or to help someone facing a life-impacting or detrimental financial situation – raising funds for help and support can be a very worthwhile method. Over the years, Bridgeway's Fundraisers have aided in tremendous ways to both families and people. While our Policy is short in length, it is detailed for the purposes of clarity. If you have questions or need clarity in any area, we strongly encourage you to seek answers **prior to** any organization or scheduling of a Fundraiser through Bridgeway Church of the Nazarene.

Here are those you may contact directly:

**Pastor Porter Graves, III**

*Lead Pastor*

[pastorpg@bridgewaync.org](mailto:pastorpg@bridgewaync.org)

(252) 241-1368

**Martha McAdams**

*Fundraising Director*

[mcadamsroses2@aol.com](mailto:mcadamsroses2@aol.com)

(252) 619-4636

**Leigh Salter**

*Church Treasurer*

[lasalter@ec.rr.com](mailto:lasalter@ec.rr.com)

(252) 241-0016

Requirements for Approval (of any Fundraiser):

1. A determined need must be established and communicated, in writing, by any ministry within Bridgeway Church of the Nazarene. This must be written and signed by the Ministry or Department Head seeking to execute the Fundraiser, and it must be in a form that can be copied/printed/retained.
2. The written and signed request must be sent and/or delivered to the Fundraising Director as mentioned on page #1. There are many things that must be checked and verified, and we cannot make exceptions to the notification of the Fundraising Director.
3. Approval must be received prior to any advertising, coordination, or planning of the Fundraising Activity. Our goal will always be to have a response within 48 hours to all requests. The Fundraising Director may consult with the Pastor and the Church Treasurer, as needed or warranted, for the final decision.
4. Upon approval – please note:
  - Many fundraisers require multiple layers of assistance and help. Please be sure to keep the Fundraising Director notified of what may be needed (as far as additional people and supplies) in order to execute the fundraiser.
  - Where supplies of any kind are needed, it is the responsibility of those coordinating that particular fundraiser to purchase, receive, and have available supplies on-hand. Items and materials such as: cups, plates, plastic dinnerware, trays, napkins, foil, etc. that are in the Kitchen are for Church Events and Functions that we have and host regularly. Please ensure your Fundraiser is prepared to provide for all items necessary.
  - Where cash is involved in donations, sales, or income – the requirement of Bridgeway Church of the Nazarene and our Manual 2013-2017 is to have two (2) members, in good standing, verify the monies and sign-off on the amount. Additionally, any expenses that were paid out of this cash, must also be included and attached to the Summary Form.

The Count Sheet and all Disbursements must be turned in to the Church Treasurer within a 3-day period after the Fundraising Event. We encourage you to make copies, but the Originals must be submitted to the Church Treasurer for filing and reporting. No exceptions to this part.

It is also our Policy to not involve ourselves or the church in any fundraising activity that would involve or give the appearance of “gambling.” Therefore, no 50-50 or lottery-style systems are allowed or permitted to be used. We must be above reproach in this area.

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I have read and agree to the Fundraising Policy of Bridgeway Church of the Nazarene, and to all of its requirements as set forth and spelled out.

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Printed Name, Member Requesting a Fundraiser

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Date

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Signature